



2027-2028 Project & Grant Proposal

Deadline: September 4th, 2026

The Junior League of Montgomery, Inc. is an organization of women committed to promoting voluntarism, developing the potential of women and to improving the community through the effective action and leadership of trained volunteers. Its purpose is exclusively educational and charitable.

Since its inception in 1926, *The Junior League of Montgomery* (JLM) has awarded millions of dollars to various organizations in the Montgomery area. The Junior League is unique in that each financial award is accompanied by volunteers. The following guidelines are meant to assist you in determining the best way to partner with the Junior League in serving the community.

Project Proposal Guidelines

The project must address a major community need and fall within our focus area of “Strengthening Families.” We are committed to this focus by identifying and participating in programs that promote parenting skills, promote the positive development and education of all children and youth, support the elderly and the medically under-served and strengthen the community.

All project proposals must be received by a designated non-profit agency that is a 501(c)(3) organization. A Junior League project “year” runs from June 1 to May 31.

The project should ideally utilize 8-25 volunteers for 15-20 hours each in a meaningful way. A minimum of 8-10 volunteers must be utilized in the project. Priority will be given to proposals that offer a variety of clearly defined volunteer opportunities.

Project Review Process

The completed proposal is due by 5pm Friday, September 4th. Please submit a complete pdf copy of the completed proposal and any required attachments to communityresearch@jlmontgomery.org. We no longer accept handwritten forms.

The proposal and required attachments must be submitted in 1 (one) single pdf. We cannot make exceptions to the filing deadline.

After the proposal is received, you will be contacted by a Community Research Committee member to discuss your proposal and a site visit may be scheduled. This will occur by October 2026.

The Committee members will thoroughly review each submitted proposal and make a recommendation to the Junior League Board of Directors Fall of 2026.

Proposed projects will be voted on by the full JLM membership by February 2027.

Projects are not officially accepted until a minimum number of Junior League members volunteer to staff the project. Thus, a membership-approved project can be denied funding if members do not choose to volunteer for the project.

A contract between the Junior League and the sponsoring organization of each accepted project will be signed in May 2027. Checks will be presented to the selected organizations at that time.

Applicants not receiving funding will be notified via email by March 2027.

Questions?

Please contact the Community Research Chair, Catrina Lewis, at communityresearch@jlmontgomery.org

The Junior League of Montgomery Project Proposal Form

Please complete this form in its entirety, using attachments wherever necessary.

Name of Organization/Agency	
Program Director	
Contact Person	
Mailing Address	
Telephone Number	
Fax	
Email address	
Project Name (if applicable)	
Number of Volunteers Requested	
Estimated Time Requirement Per Volunteer	
Funding Amount Requested	

This project will impact Montgomery in the following area(s):

☐ Children and Youth	☐ Early Intervention
☐ Education	☐ Parenting
☐ Low Income Families	☐ Domestic Violence
☐ Life Skills	☐ Cultural Enrichment
☐ Development Elderly	☐ Health and Well -being
☐ Youth at Risk	
☐ Other: _____	

Project Description and Administration Information

1. Briefly state the purpose and goals of the project.
2. Will this project initiate a new service in Montgomery? If not, identify other organizations in Montgomery providing the same or similar services. Explain the features of this project that distinguish it from others to prevent duplication.
3. What segment(s) of the community and approximately how many people will be served by this project?
4. What indications are there as to the need for this project in our community?

5. Briefly describe your plans for the administration of this project.

6. List any Junior League members who are on your staff or who are currently involved in the development of this project.

7. Has your project been tested/evaluated? If so, please provide supporting documentation.

8. Please attach a list of your current board of Directors.

9. Please list the involvement, if any, the Junior League has had with your agency over the past seven (7) years.

Volunteer Information

1. How many Junior League volunteers would be needed to implement this project?
Please give an estimated minimum and maximum number.

2. Explain the type of work Junior League volunteers would do.

3. Please give specific days and times volunteers would be needed.

4. Estimate the time needed per volunteer to complete the task.

5. Would volunteers require special training, security clearance, etc.?
If yes, please explain.

6. Would Junior League volunteers be needed after completion of the Junior League's financial commitment? I If yes, for how long?

Financial Information

1. List other organizations (including Federal or state monies, etc.) from which you have requested funding. List the grantor, the amount requested and the date you expect to be notified regarding approval thereof. If funding has already been approved, please so note.

2. Will a grant from the Junior League enable your organization to receive matching funds?

3. Briefly explain how Junior League funds will be used for this project. Please attach a detailed proposed budget. JLM funds may not support administrative costs for your organization.

4. Is there another resource that can assume financial responsibility for this project upon completion of the Junior League commitment?